

Westpark Preserve Homeowners Association
Intent to Lease Form
(to be completed by Owner)

Not less than 20 days prior to the effective date of any lease, the Owner shall notify the Association in writing of Owner's intention to lease their Home and furnish with such notification a copy of the lease. The Association should review the lease for compliance with the following requirements in the Governing Documents:

1. Must be for a term of at least seven (7) consecutive months.
2. Must provide that the Tenant shall be subject in all respects to the terms and provisions of the Governing Documents and that any failure by the Tenant under such lease agreement to comply with such terms and conditions shall be a material default and breach of the lease agreement.

The Association's role in lease transactions is stated in the Governing Documents.

Upon receipt of a copy of the lease, the Association shall within ten (10) business days, issue a letter indicating the Association's approval of the transaction. Provided, however, prior to the issuance by the Association of a letter indicating the Association's approval of the transaction, the Tenant shall be required to agree to comply with the Rules and Regulations and all Governing Documents of the Association.

Notwithstanding the provisions above, in the event that an Owner is delinquent in paying any assessment, or the Owner or his buyer, family, guests, agents, licensees or invitees are not in compliance with any provisions of the Westpark Preserve Homeowners Association Governing Documents, the Association has the right to disapprove of and to void any lease at any time prior to or during the leasehold tenancy until any delinquent assessment is paid and/or until any violation of Westpark Preserve Homeowners Association Governing Documents is corrected.

Address: _____

Owner's Name: _____

Owner's Telephone: _____

Owner's Mailing Address: _____

Tenant's Name: _____
Last First Middle

***NOTE: There is a \$40.00 fee for each additional gate transmitter. You may only receive up to two (2) gate transmitters during the time of your lease. Gate transmitters can only be provided to tenants who are listed on the approved lease.**

Vehicle Year/Make/Model/Tag# (2 Vehicle limit): _____

The Owner is responsible for informing tenants of all rules and regulations of the Association. The tenant signing below declares that they have read, understand and agree to abide by all rules and regulations and Governing Documents of the Association or they can be evicted. I/we believe to the best of my knowledge that all information I/we have provided is accurate and that I/we fully understand the terms of this release.

Tenant Signature Date

Co-tenant Signature Date

All violations by the tenant will be the responsibility of the Owner and signing below declares knowledge of said responsibility.

Owner Signature Date

A **copy of the fully executed lease** must be submitted with this completed form and returned to:

LandArc
2391 Pontiac Road
Auburn Hills, MI 48326
Fax: (866) 470-5550 or scan and e-mail to landarc@landarc.com

[] Approved [] Rejected by Association Representative on _____
Date

Association Representative Signature: _____

Association Representative: _____
Printed Name

Comments: _____

